

COMMONWEALTH OF KENTUCKY

KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES

Institute of Museum and Library Services
Library Services and Technology Act

TITLE VI
ASSURANCE OF COMPLIANCE FOR LIBRARIES

As the duly authorized representative of the _____ (*name of library*) _____, I hereby certify that (*check only **one** of the following boxes*)

- A. ☐ The library has an Assurance of Compliance plan in which the library agrees to comply with the requirements of Title VI of the Civil Rights Act of 1964 which prohibits discrimination on the basis of race, color or national origin. I have enclosed a copy of that plan.
- B. ☐ The library does not have an Assurance of Compliance plan but certifies that the library will comply with the requirements of Title VI of the Civil Rights Act of 1964 and will submit a plan to the Kentucky Department for Libraries and Archives (KDLA) before the start of Program Year 2009, which begins October 1, 2008.
- C. ☐ The library does not have an Assurance of Compliance plan but certifies that the library will comply with the requirements of Title VI of the Civil Rights Act of 1964 and will adopt the Kentucky Department for Libraries and Archives' Title VI plan. The applicant public library choosing this option will need to submit Appendix A of the Department's plan by the start of Program Year 2009, which begins October 1, 2008.

Signature of Authorized Representative

Printed Name of Authorized Representative

Title of Authorized Representative

Date

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KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES TITLE VI COMPLIANCE STATUS

Name of Library: _____

	Yes	No
1. Services from this facility are provided to clients without regard to race, color or national origin.		
2. An employee has been appointed to serve as Title VI Local Coordinator for this agency/facility.		
3. Minorities are represented on the advisory board.		
4. A written procedure exists for hearing and reviewing Title VI complaints.		
5. Records are maintained regarding all alleged cases of discrimination.		
6. Title VI posters (where possible) are prominently displayed and are used to emphasize the Title VI program and complaint opportunities.		
7. New employees are clearly informed of their responsibilities to clients under Title VI.		
8. Contracts between this agency and another party include the formal "Title VI Statement of Compliance" clause.		
9. Other parties which contract with this agency are clearly informed by this agency of their own responsibilities to clients under Title VI standards.		
10. All physical facilities and physical areas are made available to every client without regard to race, color or national origin.		
11. Reasonable steps are taken to ensure limited English proficient persons have meaningful access to information, programs, and services.		